

**INVITATION FOR PRE-QUALIFICATION AND TENDER FOR YEAR 2014-2017 (MERGED)  
NIGER DELTA UNIVERSITY WILBERFORCE ISLAND, BAYELSA STATE**

**TETFUND NORMAL INTERVENTION  
ADDENDUM TO OUR EARLIER PUBLICATION**

**(1) INTRODUCTION**

(1.1) The Niger Delta University, Wilberforce Island was established by Law in 2000, with the Vision to be a Centre of Excellence defined by well-articulated programmes that will produce creative and innovative minds and with the Mission to thrive to maintain an international reputation for high quality scholarship, research and academic excellence for the promotion of the socio-cultural and economic wellbeing of mankind. The project is the Faculty of Science Administrative Block and procurement of furniture and equipment under the Year 2014-2017 (Merged) TETFund Normal Intervention.

(1.2) Competent and reputable contractors are Invited to make submissions for pre-qualification and tender for the construction of Faculty of Science Complex, which comprises of Lecturers Office Block I, II and III, Geology Laboratory/Micro Biology Laboratory Block. External Works and the Procurement of Office Equipment and Furniture for Faculty of Management Science, Faculty of Social Science Administrative Block, Laboratory, Auditorium and Classroom that will be located at the main campus of the University, Wilberforce Island. Bayelsa State.

**(2) SCOPE OF WORK/SUPPLY**

(2.1) The scope of work consists of the following:

- Construction of Faculty of Science Lecturers Office Block, External Work and Furniture Lot 1
- Construction of Faculty of Science Lecturers Office Block, External Work and Furniture Lot 2
- Construction of Faculty of Science Lecturers Office Block, External Work and Furniture Lot 3
- Construction of Faculty of Science Geology/Micro Biology Laboratory Block, External Work and Furniture Lot 4
- Procurement of Office Equipment and Furniture for Faculty of Management Science Lot 5
- Procurement of Office Equipment and Furniture for Faculty of Social Science Administrative Block and Laboratory Lot 6
- Procurement of Office Equipment and Furniture for Faculty of Social Science Auditorium and Classroom Lot 7

**(3) ELIGIBILITY REQUIREMENTS**

All intending bidders must meet these minimum requirements:

- (a) Evidence of Registration with Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (b) Evidence of Company's current Tax Clearance Certificate for the last three years (2017, 2018 and 2019);

- (c) Evidence of current Certificate of Compliance with National Pension Commission (PENCOM) amended PenCom Reform Act 2014 valid till 31<sup>st</sup> December, 2019;
- (d) Evidence of current Certificate of compliance with Industrial Training Fund in line with the provision of ITF Act, 2005;
- (e) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (f) Evidence of current Certificate of Compliance with National Social Insurance Trust Fund in line with the provision of NSITF Act valid till 31<sup>st</sup> December, 2019.
- (g) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/6/2019 or valid Certificate issued by BPP;
- (h) A sworn affidavit disclosing whether or not any officer of NDU or BPP is a former or present Director, Shareholder or has any pecuniary in the bidder and confirm that all information presented in its bid are true and correct in all materials particular;
- (i) Unabridged Company Audited Report for the immediate past (3) years (2016, 2017 and 2018);
- (j) Evidence of access to or availability of credit facilities certified by the bankers, equivalent of fifty (50) million naira minimum amount of Liquid Assets net of other contractual commitment of the successful bidder shall be required;
- (k) Verifiable evidence of Financial Capability with an average annual turnover of not less than 50 million in the last three years (2016, 2017 and 2018);
- (l) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (In case of construction: COREN, QSRBN, ARCON, CORBON etc.);
- (m) A statement indicating that the company does not at the time of this bid have any existing loan or financial liability with a bank, other financial institutions or third party that is classified as doubtful non-performing, bad Registration with relevant Professional bodies or whose repayment portion has been outstanding for the last three months;
- (n) Verifiable documentary evidence of at least one (1) similar job executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (o) List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- (p) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC)

as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

**(4) COLLECTION OF BID DOCUMENTS:**

Interested and competent bidders are requested to collect bid documents from the office of the Director, Physical Planning, Niger Delta University between the hours of 9:00a.m. to 3:00p.m., from the date of this publication, upon presentation of evidence of payment of non-refundable tender fee (bank draft) of N30,000.00 (Thirty Thousand Naira) at the Bursary Department of the University. The drafts should be made payable to the Bursar, Niger Delta University, Wilberforce Island.

**(5) SUBMISSION OF BID DOCUMENTS**

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as 'Technical Bid' or 'Financial Bid'. Thereafter, put the two sealed envelopes together in a bigger sealed envelope clearly marked 'Pre-qualification and Tender for the Specific Lot' at the top right hand corner with the Name, Telephone Number and Mailing Address of the bidding entity indicated below and addressed to:

**THE REGISTRAR  
NIGER DELTA UNIVERSITY  
WILBERFORCE ISLAND  
BAYELSA STATE**

Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and delivered by hand to the address indicated above **not later than 12:00 noon Monday, 1 July, 2019.**

**(6) OPENING OF BIDS**

The technical bids will be opened immediately after the deadline for submission (**12:00 noon Monday, 1 July, 2019**) in the Vice-Chancellor's Conference Room, (Niger Delta University) in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the Vice-Chancellor's Conference Room, as the (Niger Delta University) will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Registrar, Niger Della University, Wilberforce Island, Bayelsa State on e-mail: [registrar@ndu.edu.ng](mailto:registrar@ndu.edu.ng).

**(7) GENERAL INFORMATION**

(a) The University may verify any or all the claims made by applicants and shall disqualify any company whose claims are found to be false in addition to other sanctions that may be deemed necessary;

- (b) Bidders who have worked for the University and have a history of poor performance, abandonment, termination and/or prolonged contract execution period need not to apply;
- (c) All submission pages must duly initiated by the company;
- (d) Non-compliance to the instructions will lead to disqualification;
- (e) Submission must be made only in English Language and signed by an official authorised by the bidder;
- (f) This Pre-qualification invitation shall not be construed to be commitment on the part of the University nor shall it entitle any Company to make any claims whatever and seek indemnity from the University, by virtue of having responded to this advertisement;
- (g) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (h) Late submission will not be entertained under any circumstances.
- (i) The Niger Delta University is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED:**

**MRS. EFFUA E. BEREPUBO, FNIM**

**REGISTRAR**